



Kanchanaburi Primary Educational Service Area Office 2
Intention to Administering with Honesty Transparency and Good Governance

In order to the Official Information Act, B.E. 2540 (1997) and the Royal Decree on Criteria and Procedures for the Good Governance, B.E. 2546 (2003) and the National Anti-Corruption Strategy Plan 3 (2017-2021) to be in line with Integrity and Transparency Assessment: ITA

I, Acting Sub Lt. Surasit Thitsomboon, Director of Kanchanaburi Primary Educational Service Area Office 2, would like to express my intention to administering the Department's work in accordance with relevant laws, rules regulation guidelines for the Department's Official as follows:

1. Duty performing aspect

Kanchanaburi Primary Educational Service Area Office 2's personnel shall perform their duties as state offices on moral grounds in accordance with well-established work standards and principle of transparency by implementing strict law enforcement and providing services to the public on the basis of fair treatment with no expectation for inappropriate remuneration.

Guideline

1.1 Every personnel shall perform their duties in accordance with well-established work standards by providing services to the public on the basis of fair treatment without delay and affect to the Government.

1.2 Every personnel shall perform their duties with equality fairness without discriminatory and have a good communicating to benefit of official together with responsible role achievement motivation.

1.3 Every personnel shall perform their duties with morals and ethics in the work no expectation for inappropriate remuneration unless the correct receive without the covert benefit

1.4 Every agency shall promote the work by reviewing the procedures for efficient and up-to-date public service.

2. Budgetary Management

Kanchanaburi Primary Educational Service Area Office 2's personnel shall be aware of the budgetary expenditures that come from tax of the public. The agency

responsible for budgeting drawing up and paying are to be operated with necessary transparency and accountability. Follow the principle of Sufficiency Economy.

Guideline

2.1 Every personnel shall realize to spend budget according to the purpose of value of money and advantage to the government agency actually.

2.2 Procurement work shall carry out procurement process transparent and verifiable at all stages as required by law, regulation or ordinances.

2.3 Financial Administration group Management shall report the budget spending data accordance with the law and regulation and disclose information report to the public for transparency in management budget which is inconsistent with law or regulation.

2.4 Supervisor at all levels shall control the withdrawal-pay the budget appropriately, such as overtime, travel expenses, etc.

3. Administrative Power

Supervisor of all agencies at all levels shall assign the task, evaluate performance, personnel selection to work fairly no discriminate as well as command the subordinate to perform duties under of law and regulation accurately and correctly.

Guideline

3.1 The supervisor shall order or assign the task correctly fairness based on ability, suitably, position, office level, consider to risk and danger equality of personal humanitarian and carefulness follows work assignment to be successful.

3.2 The supervisor shall not order assign any work in addition to the duties in official of the subordinate whether private business or unsuitable for others.

3.3 The supervisor shall be a neutral leader without prejudice, with responsibility for fairness and impartiality in assessing performance, using discretion in various matters. Including considering the liking for subordinates must always be fair and having leadership for their duties.

3.4 Supervisor or personnel shall not use position or the authority in the government to exploit the wrong or allow any personal to take advantage unlawful exploitation.

4. Property of the Government

Department personnel shall use government property for the benefit of the government do not take it to unlawful use or intended to any personnel use for their own or others.

Guideline

4.1 Supervisor shall control, maintain the property of government is available. If property is damaged or lost shall report and comply with the law and regulations.

4.2 Borrowing of asset of the government whether inside at Kanchanaburi Primary Educational Service Area Office 2 or outsider shall actualize the law or regulations.

4.3 Procurement work shall support the method or manual for asset of the government regularity system and damage protection in asset of the government.

5. Modify Corruption-free

Every agency shall comply with the National Anti-Corruption strategy phase 3 (2017-2021) the prevention and suppression of corruption and misconduct within the Marine Department and measures involves to modify corruption-free search which will ultimately lead to a decline in corruption cases.

Guideline

5.1 All agencies shall carry out activities and projects in line with the guideline of the Action Plan on the Prevention and Suppression of Corruption and the Misconduct of the Kanchanaburi Primary Educational Service Area Office 2 for the fiscal year 2018-2021, report the results of the current fiscal year as required by the Board of Standards the Transparency of Marine Department.

5.2 All agencies shall support the implementation of policies or measures in the prevention and suppression of corruption and misconduct within the Marine Department.

5.3 The head of all agencies and all levels shall control and monitor the performance of subordinates to be accurate free of corruption with no ignore to proceed when found misconduct.

5.4 Internal Audit Group shall carry out an internal audit accordance with the Annual Internal Audit Planning fiscal year which is strictly enforced and directly report to the Director General of the Marine Department.

6. Quality

All Marine Department's personnel shall perform their duties according to their responsibilities, based on operational standards, procedures, rules and regulation to be neat Efficiency and effectiveness with the official duty.

Guideline

6.1 The head of agency and all level shall behave, discipline, good attitude to work and good example to all subordinates follow the Code of Ethics for Civil Servants and regulation.

6.2 The Kanchanaburi Primary Educational Service Area Office 2's personnel shall perform the duty of providing the people with the willingness, politeness and accurate information that is beneficial to the government and people.

6.3 Every agency shall promote, support for innovation that helps them to operate correctly and quickly in order to achieve more efficiency.

7. Communication Performance

All agencies shall disclose its information with public by communication channel accurately the public visitor easily access to that information.

Guideline

7.1 Every agency shall develop the information on the website of the agency that the people should acknowledge or is published to the public to be correct and up to date.

7.2 All agencies shall establish its information network for providing any information to, or consulting with people on its performance of duty including the coordinating officer to facilitate for gathering requests of people.

8. Improvement Service System

All agencies shall improve the service system to facilitate the rapid population, satisfied and encouraged people, Stakeholders or service recipients take part in the mission of the Kanchanaburi Primary Educational Service Area Office 2. It also enhance the image of the Kanchanaburi Primary Educational Service Area Office 2 and its affiliates to be transparent. To create a vision and confidence of the public to Kanchanaburi Primary Educational Service Area Office 2.

Guideline

8.1 All agencies shall improve or revise the service procedures in accordance with the Guideline for the Facilitation of the Authorization Act of B.E. (2015).

8.2 The agency is the public service agency shall promote involve the public or external stakeholders in the implementation of the mission of the Kanchanaburi Primary Educational Service Area Office 2, whether the listening, planning or operation evaluation, etc., to ensure transparency of Kanchanaburi Primary Educational Service Area Office 2.

8.3 Agency that provide service to the public or stakeholders with transparency and accountability shall take feedback, complaints from the public to improve the performance of the system.

8.4 All agencies shall promote the use of information technology to facilitate the process and quick public services.

9. Information Disclose

Kanchanaburi Primary Educational Service Area Office 2 conducts the basic information of the Kanchanaburi Primary Educational Service Area Office 2 such as news, public relation, communicate with people (Social Network), procedure or service, annual budget plan, procurement management, development of personnel, management of fraud complaints and channels of public participation on website to the public to know the transparency in the management and operation of the Kanchanaburi Primary Educational Service Area Office 2

Guideline

9.1 Administration group, the public Relation work shall promote all agencies to follow the guideline or measures to disclose information of the office to public according to the Official Information Act, B.E. 2540 and the laws, or regulation as prescribed.

9.2 All agencies shall make the people know information of the various missions on the website of the department to show the transparency in the mission of the office.

9.3 Administration group, the public Relation work shall support the use of communication channel in the form of social network such as Facebook, Twitter and Line etc. in communication and public relations of various operations of the Kanchanaburi Primary Educational Service Area Office 2 for the public to receive current information in a modern format.

9.4 All agencies shall carry out the guideline of information disclose of Kanchanaburi Primary Educational Service Area Office 2 to public to show the transparency in the mission of the office.

9.5 Administration group, Office of the Secretary shall carry out the guideline of the personnel administration to be transparent from recruiting, appointment, personal development, performance evaluation, disciplinary action including creating morale for maintaining and preserving the good and talented people of the Kanchanaburi Primary Educational Service Area Office 2 along with the mission of the agency and the direction of national reform.

10. Fraud Preventions

The Kanchanaburi Primary Educational Service Area Office 2 personnel shall carry out their own mission in accordance with the guideline of the intent of intent of management with integrity, transparency and good governance. All operation shall be free from corruption and can be verified along with enhancing the marine and commercial transportation to Thai society.

Guideline

10.1 All levels of supervisor and personnel of the Kanchanaburi Primary Educational Service Area Office 2 shall follow the guideline of the intent of the administration's intention with honesty, transparency and good governance.

10.2 All levels of supervisor shall not behave in corruption, misconduct or having a relationship that promote mutual benefits between stakeholders who enter into a concession contract or any contract from the Kanchanaburi Primary Educational Service Area Office 2

10.3 Administration group of the Kanchanaburi Primary Educational Service Area office 2 shall support the implementation of risk assessment, corruption and formulation of guideline or measures to prevent or manage corruption risks to allow each department to take action to prevent fraud.

10.4 Every agency shall promote and focus on the image enhancement of the Kanchanaburi Primary Educational Service Area Office 2 to be free from corruption and misconduct, cooperate in activities and projects to prevent and suppress corruption both

inside and outside the Kanchanaburi Primary Educational Service Area Office 2, together with creating a Kanchanaburi Primary Educational Service Area Office 2 culture that does not tolerate all form of corruption.

The personnel of the Kanchanaburi Primary Educational Service Area Office 2 consists of government official, permanent employees, government employees and all temporary employees shall acknowledge and act in accordance with the intention of managing with honesty transparency and strict compliance including publicize in all channels of the Kanchanaburi Primary Educational Service Area Office 2. For the non-compliance such administrative intent, the supervisor shall give warning that it will effect to the salary scales or order for development or report to the Director of Kanchanaburi Primary Educational Service Area Office 2 to consider further disciplinary action.

Release to make known to the public.

Announcement on 27th November, 2020

Acting Sub Lt.



(Surasit Thitsomboon)

Director of Kanchanaburi Primary Educational Service Area Office 2